How to Apply Study-Specific Settings

CTMS version v3.0

TRIAL INTERACTIVE

APPLICABLE TO:

- ● Company Admin
- ● Study Manager
- ○ CRA

Note: It is our best practice recommendation that study-specific settings should only be applied to new studies. If you intend to apply study-specific settings to an existing study, please work with the Trial Interactive Service Desk.

For instructions on how to create a study, please see the related job aid.

1 Navigate to the study settings area.

2 Select one of the study settings options from the menu at the left:
- Fields
- Site Visit Types
- Subjects
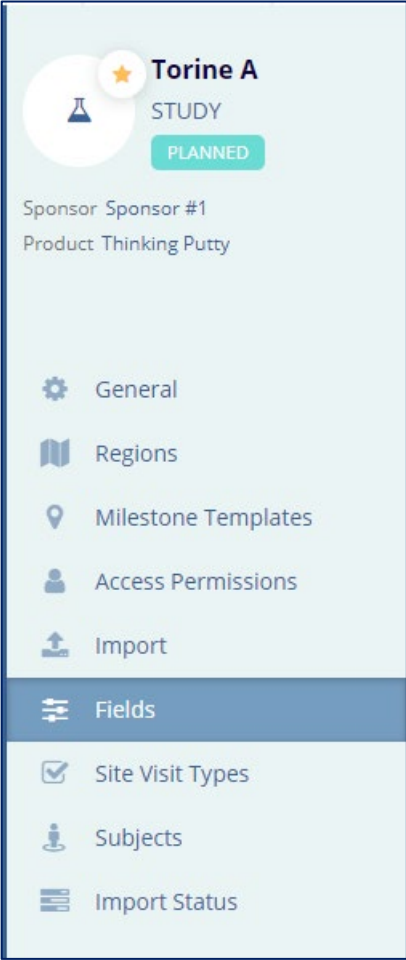
3 A message may be displayed indicating that Domain settings are currently being applied to this study. This will disappear once study-specific settings are chosen.

TRANSPERFECT
LIFE SCIENCES
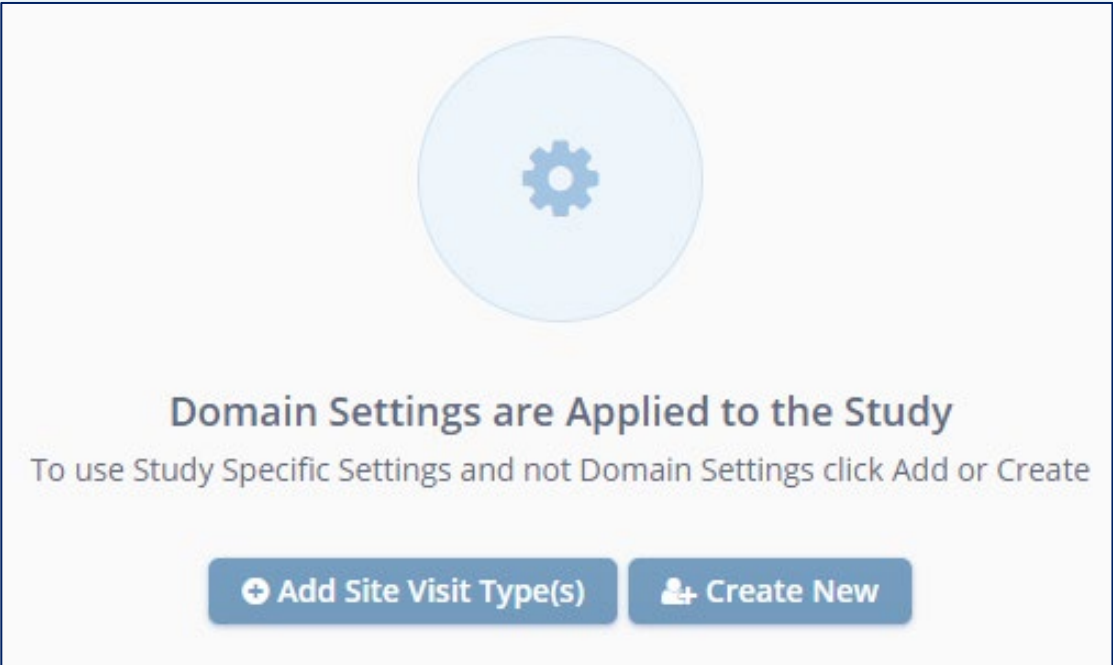
4 Where possible, choose to either add an existing status, type, etc. or to create a new one. In some areas, such as Subject Statuses, users cannot create new values from this area and would need to contact an administrator for assistance.

Study Settings ⟩ Subjects ⟩ Subject Statuses

Subject Statuses

⚙️

Domain Settings are Applied to the Study

To use Study Specific Settings and not Domain Settings add Subject Statuses to the Study

➕ Add