How to Assign a Visit Schedule to a Subject
CTMS version 3.0
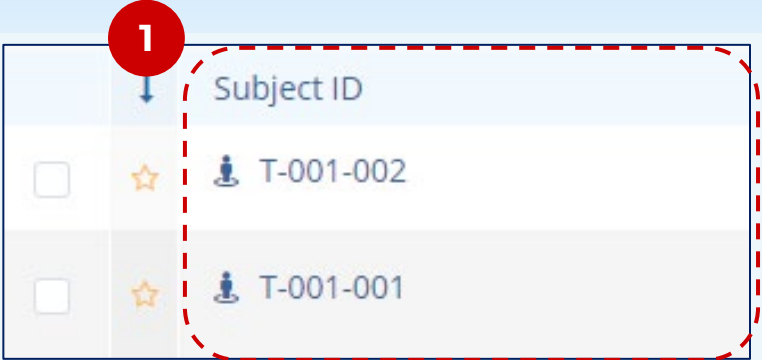
TRIAL INTERACTIVE

APPLICABLE TO:

● **Company Admin**

● **Study Manager**

● **CRA**

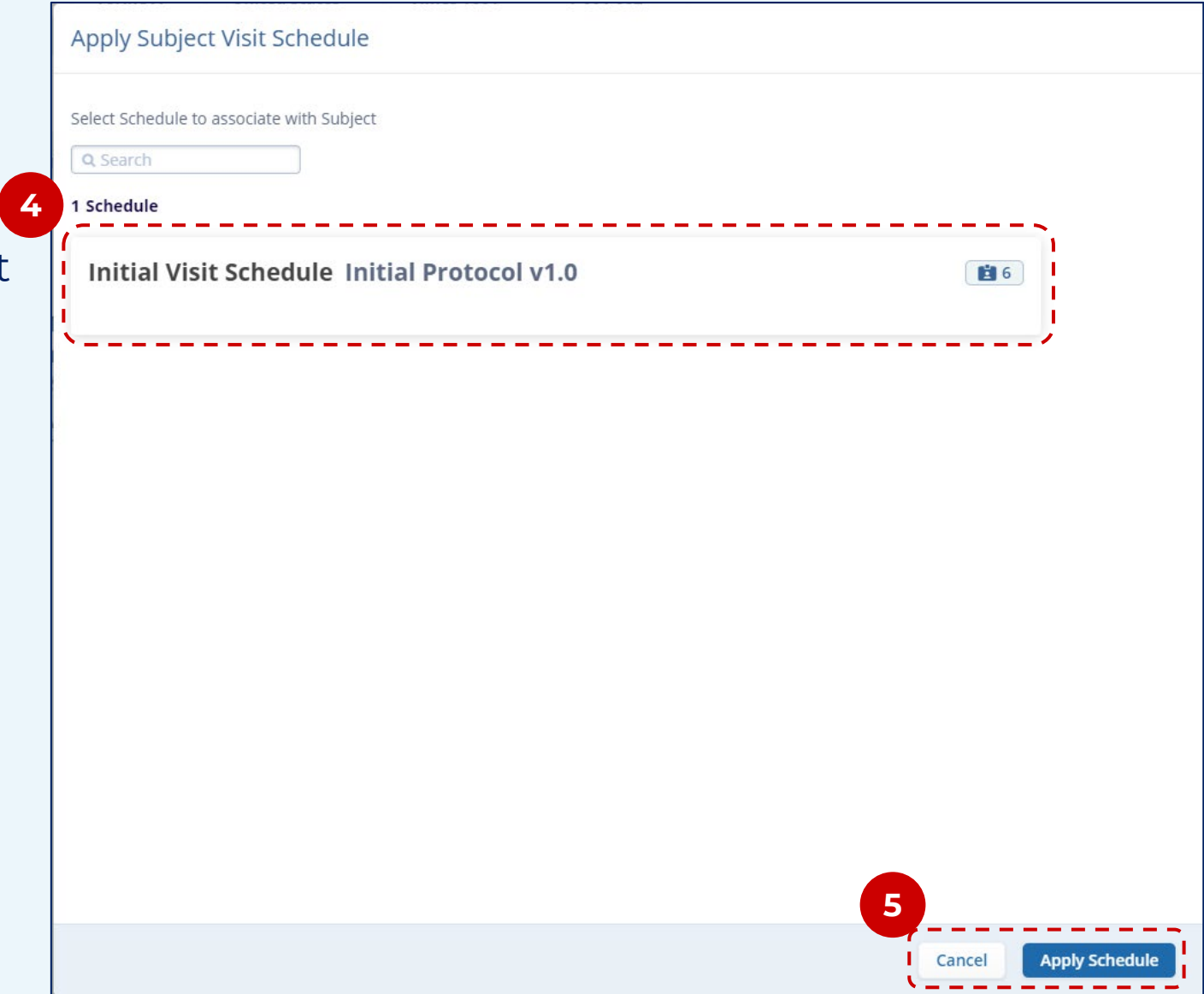**1** Log into CTMS and navigate to the subject profile by clicking on the Subject ID.

1

		Subject ID
☐	☆	T-001-002
☐	☆	T-001-001

2 Select **Subject Visits** from the navigation links at the left side of the screen.

2

ℹ Subject Details

📋 Subject Visits

✏ Informed Consents

📅 Subject Activities

3 Press **Apply Schedule** at the top of the screen.

3

Subject Visits 📋 Apply Schedule

4 Select the appropriate visit schedule in the 'Apply Subject Visit Schedule window.

Apply Subject Visit Schedule

Select Schedule to associate with Subject

🔍 Search

4 1 Schedule

Initial Visit Schedule Initial Protocol v1.0   📋 6

5 Press **Apply Schedule.**

5

Cancel   Apply Schedule