

How to Create a Product

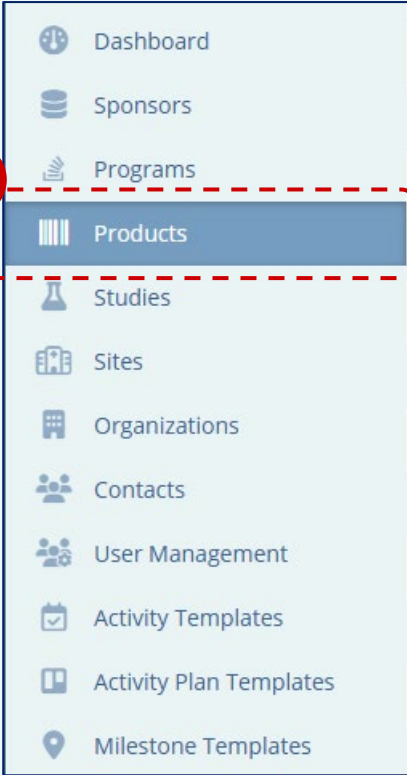
CTMS version 3.1



- APPLICABLE TO:
- ☒ Company Admin
 - ☒ Study Manager
 - ☐ CRA

Note: Please be sure that the associated Sponsor has already been created in the system. This must be done before creating a product, which is a required step prior to creating the related study.

1 Log into the CTMS and click on **Products** from the menu on the left.



2 Click **Add**.



3 Enter the product details, then click **Create** when finished, or **Create and Add Another** to add an additional product.