

How to Edit a Program

CTMS version 3.1

- APPLICABLE TO:
- Company Admin
 - Study Manager
 - CRA

1 Log into the CTMS and click on **Programs** from the menu on the left.

2 Select a Program from the list shown and then click **Edit**.

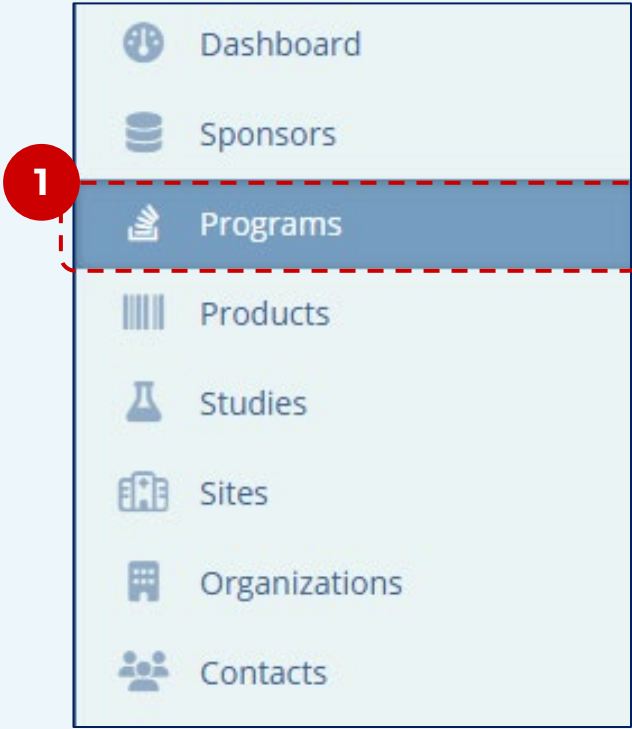
Programs

2

+ Add Edit Delete Change Log

31 Programs 1 Selected

	Program name	Status
<input checked="" type="checkbox"/>	Wellness Program	PLANNING



3 Make the necessary edits, then click **Save** when finished.

2

★ Wellness Program

Save Cancel Collapse All Change Log Edit History

Program Information

Number* 1234 Program Name* Wellness Program Notes

Sponsor* Morvarty APPROVED

Description

Project Management

Status Planning Status Date 22 Mar 2021 Change Status Status Notes

Status History

Planning Information

Number of Planned Studies 0 Number of Planned Countries 0 Number of Planned Sites 0 Number of Planned Subjects 0