

- APPLICABLE TO:
- Admin

Manager

Editor

Reader

eTMF

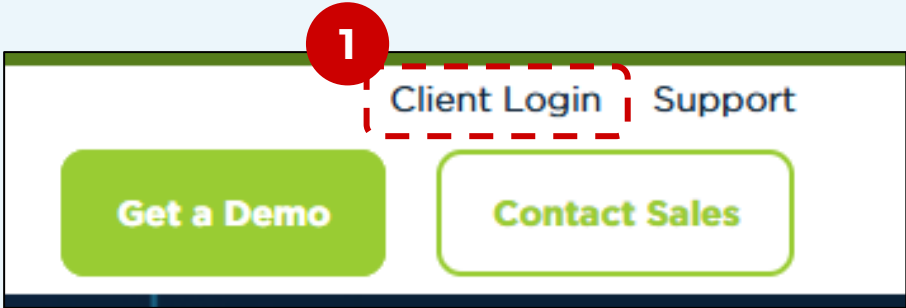
Collaborate

eISF

Only registered users may access Trial Interactive. If you believe you should have access but did not receive an invitation, please contact your CSM or the TI Service Desk for assistance.

1

Using your preferred browser, navigate to the access URL provided to you (if any), or to www.trialinteractive.com (click on **Client Login** there).

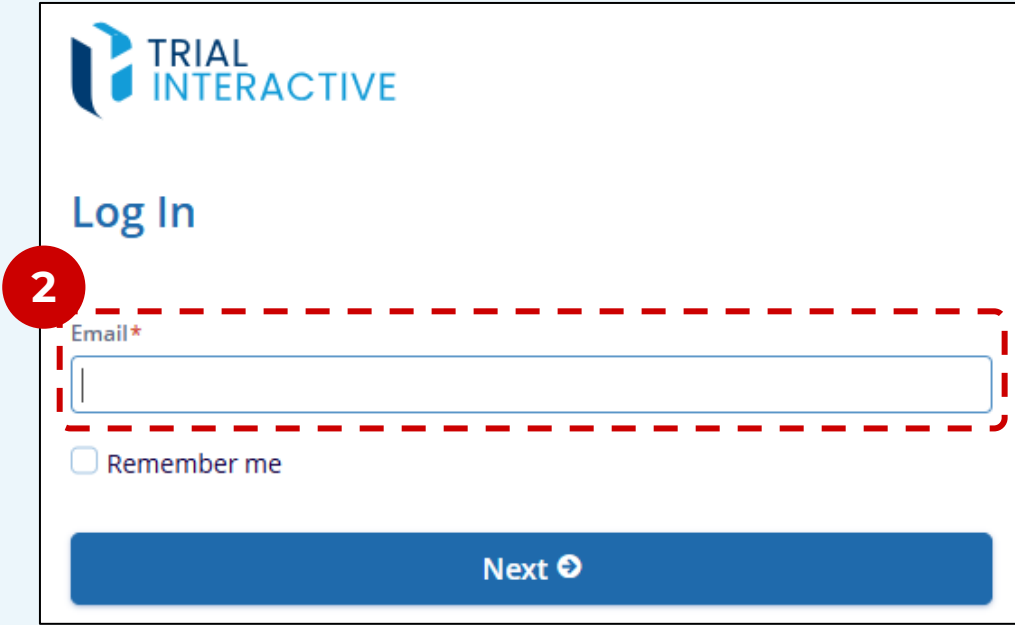


2

Enter your **Email** –this is also your username– and click Next.

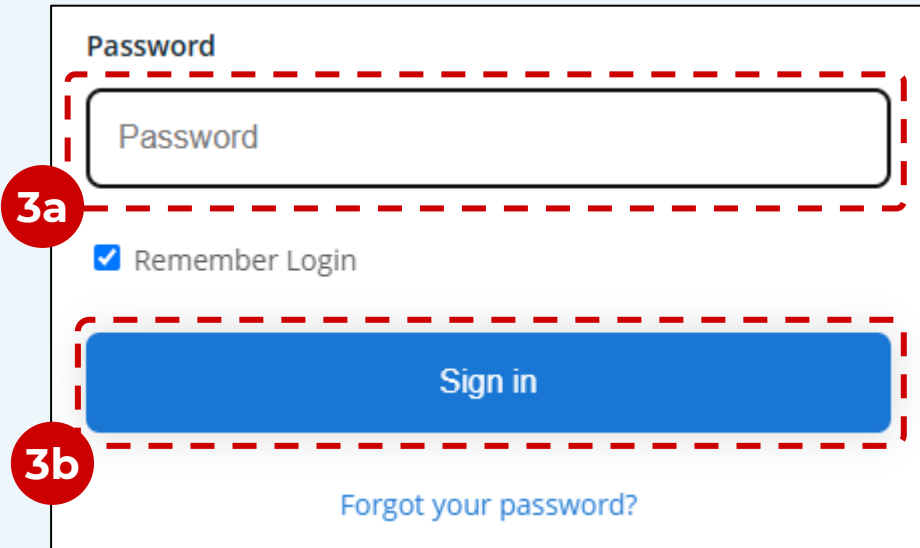


Accessing dedicated servers or SSO services may alter your login experience and include custom steps that can not be shown here.



3

Enter your **password** and click Sign In.



How to Log In and Enter a Room

TI version 10.8

- 4 After login you will see the Home Screen, listing all TI rooms the user has access to.

The screenshot shows the TRIAL INTERACTIVE Home Screen. At the top, there is a navigation bar with the TRIAL INTERACTIVE logo, a 'KPI Dashboard' button, a search icon, a bell icon, and a user profile icon labeled 'AV'. Below the navigation bar, there are two room listings. The first listing is for 'TI Training Team SSU/eTMF Room'. It has a red dashed box around its title and a red circle with the number 5 next to it. The room details include Room Id 889, Protocol # Training001, Client CEP-Demo, Created 11 Nov 2024, and Last Visit 4 Dec 2024. To the right of the details are several statistics: 6 Countries, 3 Pending Sites, 0 Active Sites, 57 Total, 8 Collected, 130 Missing, 21 Required Coding, 9 Final, 1 Expired, 0 Expiring, 2 Open Queries, and 0 Rejected. There is an 'Add' button and a refresh icon to the right of the statistics. The second listing is for 'TI Training Team Collaborate Room'. It has a red circle with the number 5 next to its title. The room details include Room Id 883, Client CEP-Demo, Created 6 Nov 2024, and Last Visit 3 Dec 2024. To the right of the details are several statistics: 10 Total, 0 Expired, 0 Expiring, 0 Open Queries, 0 Periodic Review, 0 eSignature Requests, 0 eSignature in Progress, and 0 Rejected. There is an 'Add' button and a refresh icon to the right of the statistics. Both room listings have an 'Open in new tab' button (represented by a square with an arrow) to the right of the statistics.

- 5 Click on a room's **name**, or on the **Open in new tab** button to the right, to access that room.