## How to Send a Confidentiality **Agreement Form**

## eFeasibility version 2.6

This job aid is intended for users at the Sponsor level and assumes that the CDA has already been added under General Forms within the system **and** that the Site Feasibility Form has been created.

- Log into the system and navigate to Forms by clicking the page icon from the left toolbar.
- Under General Forms, select the 2 appropriate CDA by clicking the title.

Click the Send button from the top-3 right side of the screen and enter the recipient(s) into the box \*Note: Users can click on Insert Recipients if they wish to import one contact or if they want to insert existing contacts.

Email Configuration			
From (email address):			
NO_REPLY	0	trialinteractive.com	~
mail Subject:			
Feasibility for Participation			
Email Text:			

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King's Landing



Recipients:

Another.

## preview the email, then click Send to send the form.

nteractive, a premier provider of eClinical Technologies and Services. We are conducting feasibility for one of our upcoming studies d like to invite you to participate. <u>Here is a link to the questionnaire</u>

or Trial Interactive please visit us at www.trialinteractive.com or e-mail us

Thank you for your participation

Sincerely Trial Interactive Team

Insertions: To use an insertion, place cursor where you would like the insertion to happen, press on the insertion icon O and select a desired insertion



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Insert Recipients N

Import contact

Existing contacts

