

How to Add a Country

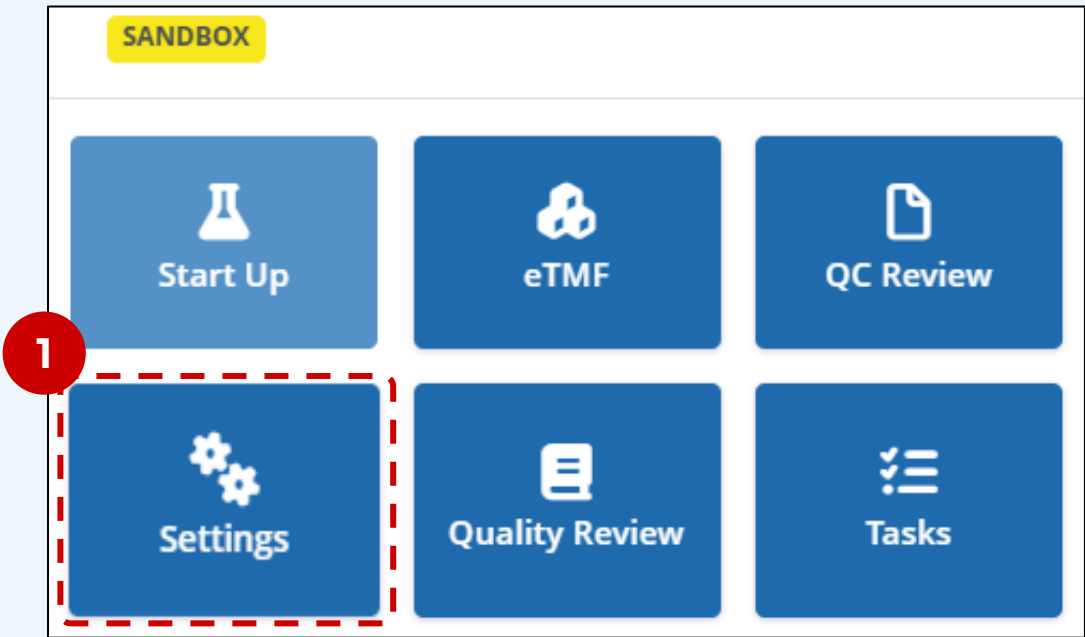
TI version 10.8

APPLICABLE TO:

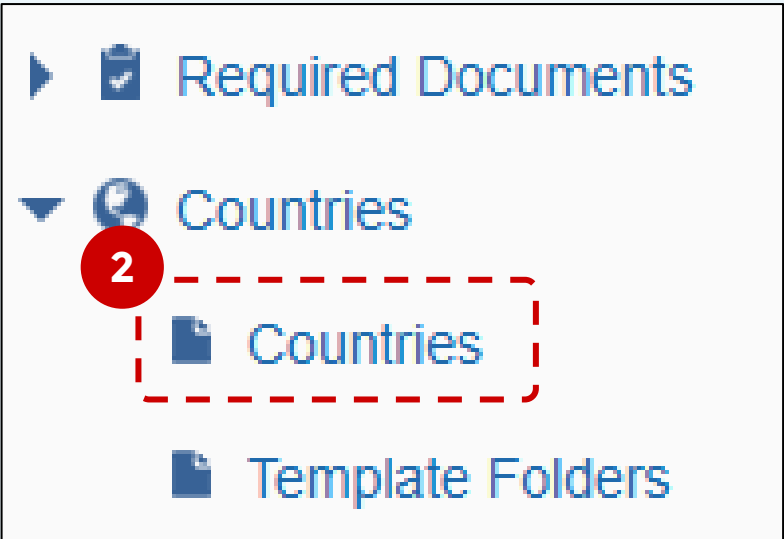
- Admin
- Manager
- Editor
- Reader

- eTMF
- SSU

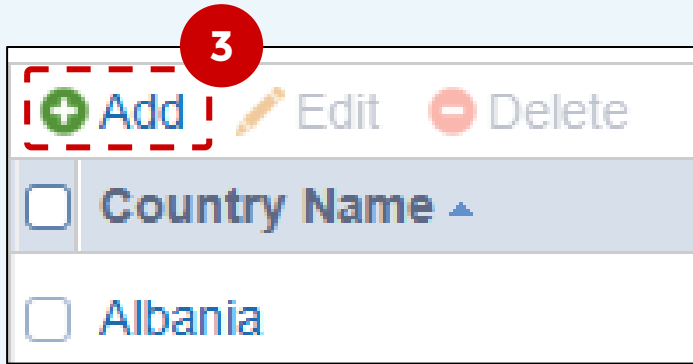
1 Enter a room and navigate to the **Settings** module.



2 Scroll to the *Countries* section and expand it. Click on **Countries**.



3 Click on the **Add** button above the countries list.



4 Select the intended Country from the dropdown.



5 You may optionally add a telephone number in the *Room Contact #* field. To complete the operation, click on **Create**.

Create Country

Country: *

Cambodia

Room Contact #:

0123456789

Create

Cancel

6 The Country is **added to the list** and available to select when creating Sites. It can also be interacted with in the eTMF or Start Up *Countries* sections.

<input type="checkbox"/>	Belize	English
<input checked="" type="checkbox"/>	Cambodia	Central Khmer
<input type="checkbox"/>	Canada	English, French