

- APPLICABLE TO:
- ☒ Admin

☐ Manager

☐ Editor

☐ Reader

☒ eTMF

☒ SSU

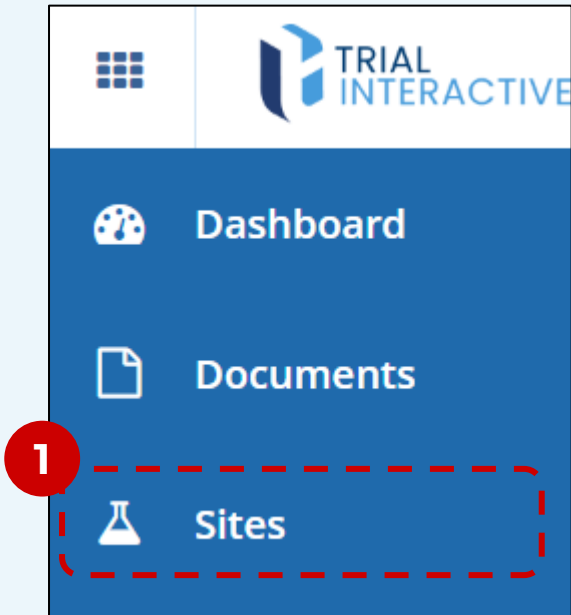
Users invited to eTMF rooms do not natively have access to the contents of any Sites. This document will guide you to the process of enabling users to view such content, on an individual or Group basis.



Note: Assigning privileges to users is an action that has potential data security implications. Caution is advised.

1

Enter a room and open the **Sites** module in the eTMF or SSU space.

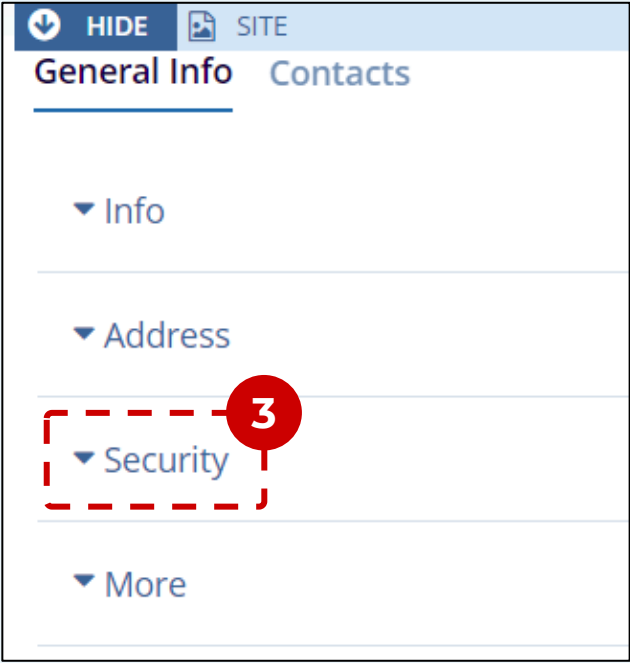


2

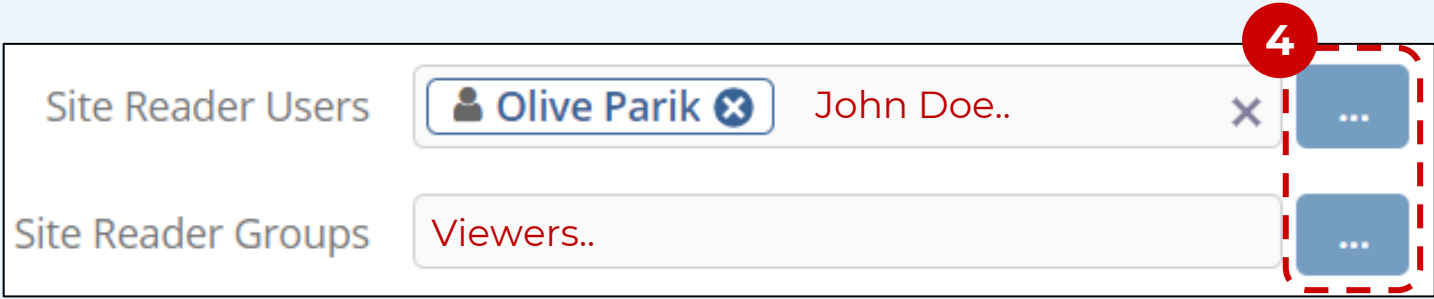
Select **one** Site.

1 - 2 of 2 (1 selected)			
<input type="checkbox"/>		Institutio...	Site Status
<input type="checkbox"/>	...	Toronto H...	ACTIVE
<input checked="" type="checkbox"/>	...	Woodridg...	ACTIVE

3 Open the **Security** tab located in the Site panel (screen bottom).



4 View-only privileges are assigned adding Site **Reader Users** or **Reader Groups**. You can type in each box or use the [...] buttons to browse available entries.



5 Don't forget to **Save** your changes so they take effect.

