How to Invite a Regulatory Agency Inspector User

TI version 10.8

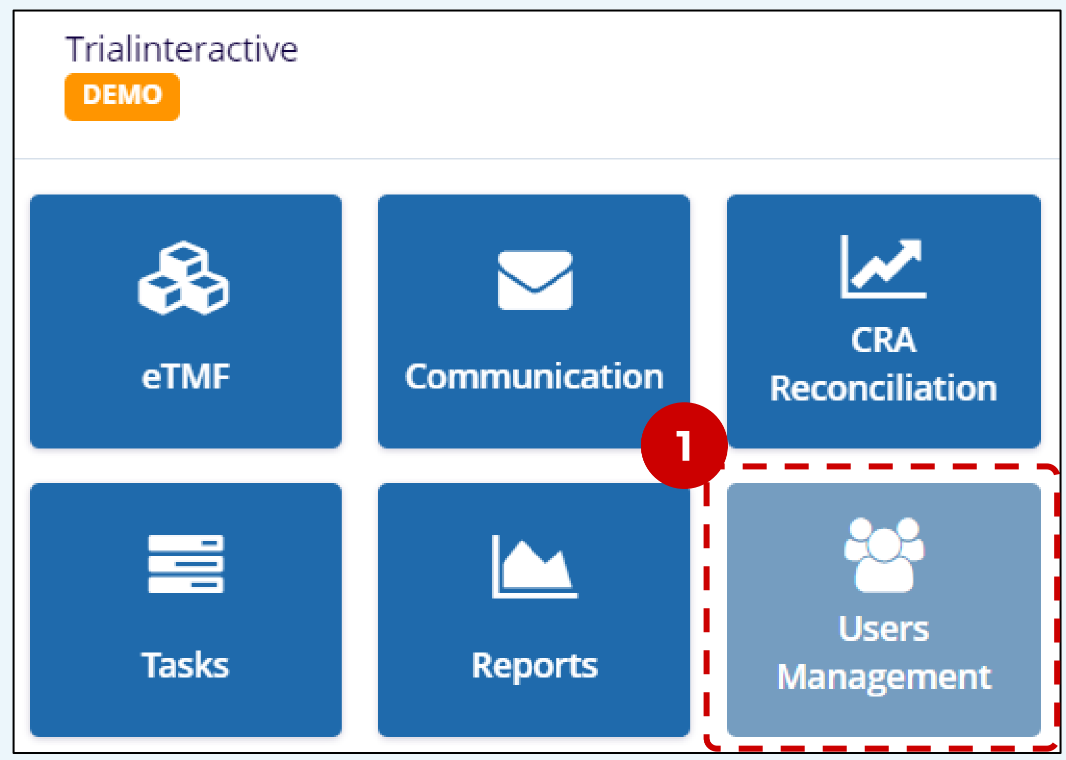
APPLICABLE TO:

- ● Admin
- ○ Manager
- ○ Editor
- ○ Reader

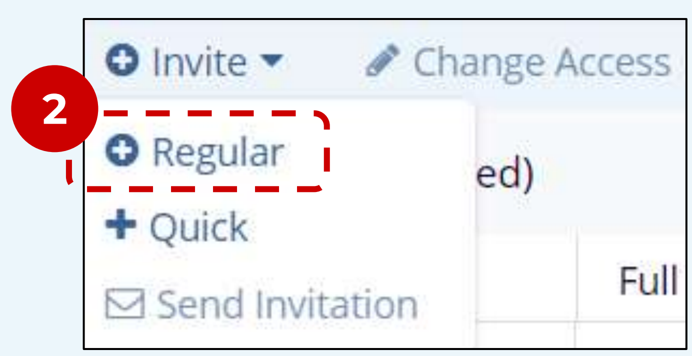
- ● eTMF
- ● Collaborate

The ‘Regulatory Agency Inspector’ restriction can be applied to any Reader or Editor user.
Users will only be able to access the FAQ module and Audit module.
Notice: The feature may need enabling in your room before it can be used.

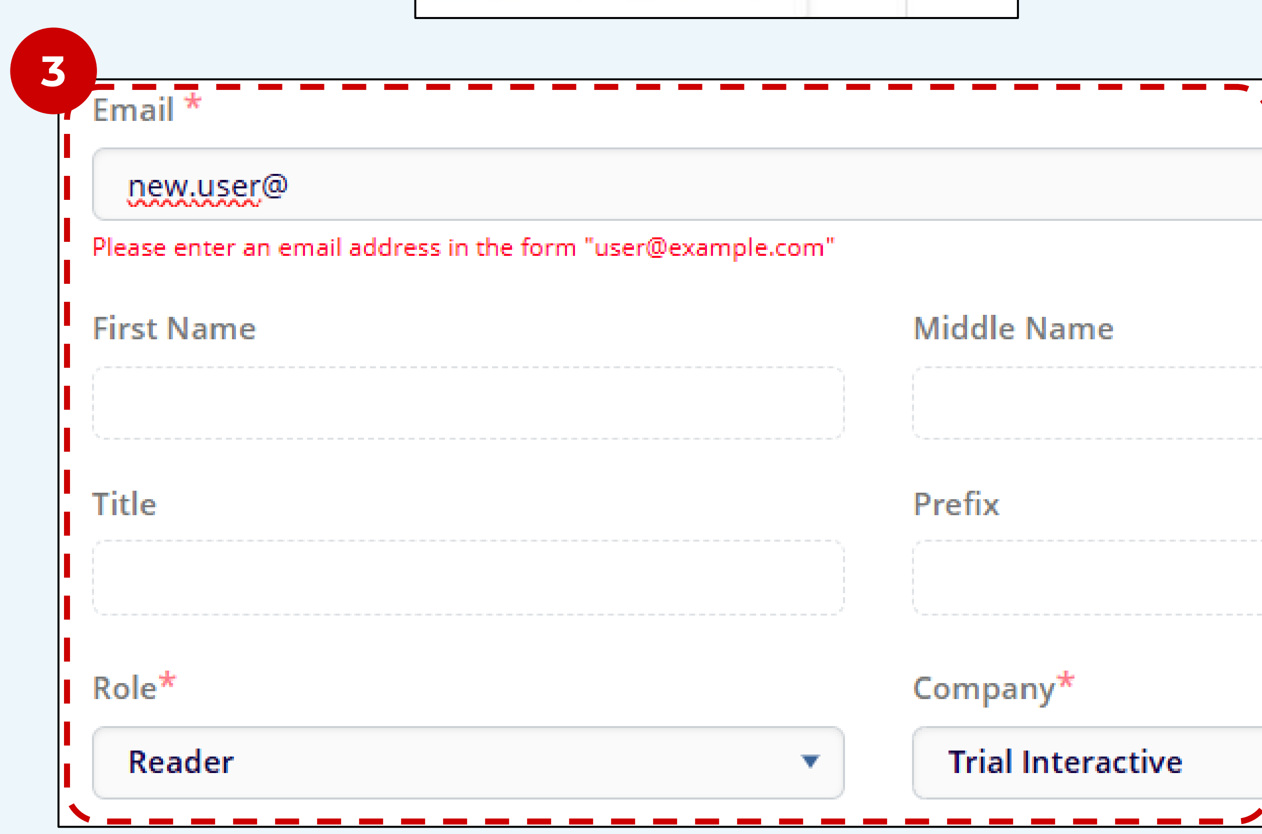
1 Enter the room and navigate to the **Users Management** panel via the Navigation Grid or Module Selector.



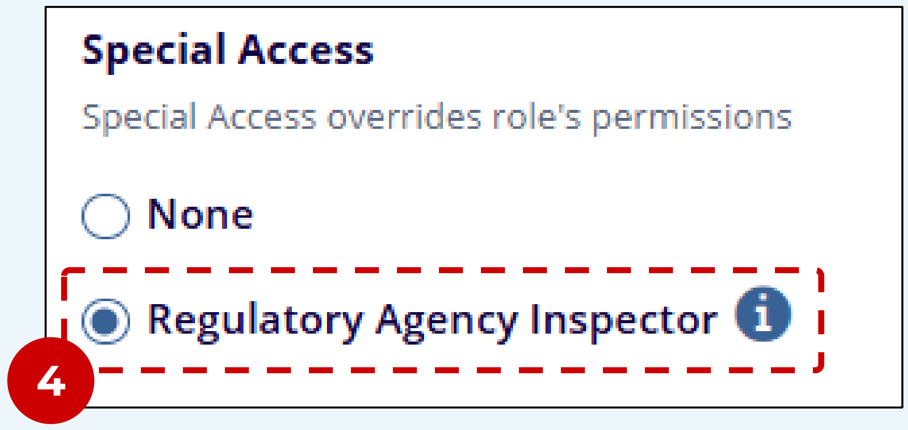
2 Expand the **Invite** tray and select **Regular**.



3 Proceed to fill the user profile fields as you would normally.



4 Select the radio button for **Regulatory Agency Inspector** under Special Access.



5 Complete the user setup and click **Save** to finish.